**(Date)**

To the Consulate General of China

Los Angeles, California

To Whom it may concern,

This is to state, that I, **(Full name of the traveler),** reside within the southern California jurisdiction. Attached along with the application is a copy of my ***(driver’s license, electricity bill, water bill, lease agreement,…)***

Please call me at **( *Cell number)****,* or email me at ***(email address),***with any questions or concerns.

Thanking you,

Sincerely,

 **(Signature required)**

(***Name of the Traveler)***